

Judge Contact Information

1. Please enter your name and contact information.

Name: - Kathleen F. Trandahl

Email Address: -

Phone Number: -

Attorney Contact

2. Generally, how do you prefer attorney contact?

Email

3. How do you prefer to receive briefs?

Email

4. Would you like to receive copies of pleadings and affidavits related to a brief or motion?

Yes, via email with hard copy also sent via U.S. Mail

5. How do you prefer to receive proposed orders?

Email

Civil Scheduling and Practice

6. What is the preferred method for setting a civil motions hearing, other than in open court?

Contact Clerk of Courts and attorney may schedule and notice other attorney

7. Do you want courtesy copies of the main statutes or cases relied upon in briefs or motions?

No

8. Who should be contacted to request/schedule a telephonic appearance?

Clerk of Courts

9. Do you require a motion or want some form of notice if the parties have stipulated to an extension of a deadline in a scheduling order?

Yes

10. Should stipulations between counsel on evidentiary issues and/or legal issues be submitted to you in writing?

Yes

Please send the court a copy by email.

11. What is the preferred method for scheduling a civil jury trial?

File a motion for scheduling and set for a motions hearing

12. Do you require pretrial conferences and what agenda do you have for pretrial conferences?

Yes

1. Discussion of issues to be presented to the jury; 2. Pretrial motions, including motions in limine; 3. Discuss reasonable stipulations as to evidence; 4. Stipulation of exhibits that may be introduced into evidence without objection or preliminary objection; review of any video or audio tapes and the transcripts; 5. Discuss preliminary settlement of all jury instructions; 6. Discuss requests for taking of judicial notice; 7. Discuss anticipated requests for special verdicts; 8. Concerns of counsel regarding the courtroom and any other issues that should be resolved prior to trial.

13. Do you have a standard pretrial order?

Yes

14. Do you have any requirements for court trials that are different from your jury trial expectations?

No

15. How do you conduct voir dire?

Normally we use the strike down method.

16. Do you require a pretrial brief?

Yes

17. Do you require pretrial findings of fact and conclusions of law in a court trial?

Yes

18. Is there anything else you would like attorneys to know about how you conduct civil matters?

No.

Criminal Scheduling and Practice

19. What is the preferred method for setting a criminal motions hearing, other than in open court?

Contact Clerk of Courts and attorney may schedule and notice other attorney

20. What is the preferred method for seeking a reset of a routine criminal court appearance?

Contact the Clerk of Courts office

21. When a suppression motion is filed, do you require or request a pre-evidentiary brief to lay out the issues to be argued?

Yes

22. Do you have any standard sentences or sentencing policies of which attorneys should be aware?

Yes

23. If answer to previous question is yes, please provide examples. (e.g., no suspended imps in certain situations, fine paid in full on day of sentencing, etc)

In DUI cases, if the BAC is .17 or above, or if the Defendant has prior DUI convictions, please have the alcohol evaluation done prior to sentencing.

24. Is there anything else you would like attorneys to know about how you conduct criminal matters?

In felony cases the Defendant must appear at all hearings. In DUI cases where the BAC is 0.17 or above, or if the Defendant has multiple prior convictions, please have the alcohol evaluation completed and delivered to the court prior to sentencing.

Courtroom Protocol

25. Does the Court prefer that lawyers:

	Yes	No
a. Stand when addressing the court		X
b. Ask permission to approach an adverse witness		X
c. Ask permission to approach their own witness		X
d. Ask permission before moving about the well of the courtroom		X
e. Ask permission to publish an admitted exhibit to the jury	X	

Comments:

26. Do you allow lawyers to have cell phones in your courtroom?

Yes

27. Do you mind if lawyers check email, etc while waiting in the gallery for their case to be called?

No

28. Is there anything else you would like attorneys to know about your preferred courtroom protocol?

No.

Domestic Cases

29. Are there any special issues that arise in your courtroom in domestic cases that you would like the Bar to be aware of?

No Response

30. Do you have a standard pretrial order?

Yes

31. Do you require:

	Yes	No
Pre-trial conference		X
Pre-trial mediation	X	
Asset/Debt spreadsheet (if so, please provide a copy of the required form)	X	
Pre-trial brief		X
Pre-trial submission of proposed Findings of Fact and Conclusions of Law	X	

Comments:

32. If the parties stipulate to temporary or final matters, how do you prefer attorneys proceed?

Please provide the court with a copy of the stipulation by email.

33. Is there anything else you would like attorneys to know about how you conduct domestic cases?

No.

Courthouse

34. Does your courtroom/courthouse have any of the following: (please list all applicable counties)

Separate tables for counsel - Most courtrooms do have separate tables for counsel. If this is a concern please contact the Clerk of Courts.

Accessibility for attorneys, parties and witnesses who use wheelchairs - The courthouses in Winner, Gregory and Kennebec can be accessed by those in a wheelchair.

Podium - Yes.

Microphone system - No.

Photocopier - Yes.

Free internet access or law library for visiting lawyers - The courthouse in Winner has internet access. Contact the Clerk of Courts for the password.

Screen for video presentation - Yes.

Computer or television for video presentations - Yes.

35. Is there anything not previously addressed that you would like attorneys practicing in your court to know?

If attorneys have questions or concerns, please contact me by email and I'll be happy to answer questions or address concerns.